

ATU BLACK CAUCUS

BY-LAWS

ARTICLE I - NAME

This Caucus shall be known as the ATU (Amalgamated Transit Union) BLACK CAUCUS.

ARTICLE II - OBJECTIVE

The objective of the ATU Black Caucus is to actively pursue fair and equitable treatment, and to establish a positive and active rapport of Blacks and the diverse membership of our Locals at all levels of the Union. (Revised 5/15/10)

ARTICLE III – MEMBERSHIP

SECTION I

Any person eligible for participation in the Amalgamated Transit Union shall be eligible for membership in the ATU Black Caucus.

SECTION II – DELEGATES

A delegate is any paid-up member of the Amalgamated Transit Union whose objectives are the same as the ATU Black Caucus is eligible to be delegate.

ARTICLE IV – CAUCUS ASSESSMENTS

A one hundred dollar (\$100.00) participation fee will be assessed each member at the annual Caucus meeting to defray the administrative operating expense incurred by the Caucus. The fee will not be assessed at the International Convention. Any expense incurred at the annual Caucus meetings over the fees collected at that time shall be shared equally by the delegates attending the Interim Caucus meeting. (Revised 5/15/10)

ARTICLE V – MEETINGS

1. Meetings of the ATU Black Caucus shall be scheduled at each ATU International Convention whenever and wherever designated by the President of the ATU Black Caucus.
2. ATU Black Caucus meetings shall not conflict with the ATU Convention proceedings.
3. Annual Caucus meetings shall convene from Thursday through Sunday. The Caucus registration shall begin Thursday afternoon from 2:00 PM to 6:00 PM, and Friday morning 8:30 AM to 9:00 AM. The business session will convene Friday 9:00 A.M. and conclude 12:00 noon on Sunday.
4. The host Local shall submit the name(s) of union operated hotels to the Black Caucus Officers for approval. In addition, Caucus Officers and the host Local shall be responsible for hosting the Thursday night reception and an event for Friday and Saturday night.

ARTICLE VI - CONDUCT OF MEETINGS AND QUORUMS

SECTION I – MEETINGS

ATU Black Caucus meetings and all other meetings of the ATU Black Caucus shall be conducted in compliance with these By-Laws. Questions and general law as where these By-Laws do not clearly apply, Robert’s Rules of Order shall govern.

SECTION II – QUORUMS

Ten (10) delegates at the Interim Caucus meetings shall constitute a quorum. Decisions shall be made by a simple majority vote except for resolutions to be presented to the International Union and the changing of the By-Laws. Decisions shall be made by two-third (2/3rd) majority vote of those present.

ARTICLE VII – ORDER OF BUSINESS

The order of business for all meetings shall be:

1. Call to order
2. Invocation
3. Roll Call – Officers
4. The Host Locals Welcoming Committee
5. Reading and approval of the previous meeting minutes
6. Communications – International President, etc.
7. Officers Reports
8. Committee Reports

9. Unfinished Business
10. New Business
11. Good and Welfare
12. Adjournment

ARTICLE VIII –OFFICERS

SECTION I

The Officers of the ATU Black Caucus shall be:

1. President
2. Vice President
3. Financial Secretary-Treasurer
4. Recording Secretary (Added 5/15/10)

SECTION II

Duties of the Officers:

1. PRESIDENT

- a. The President shall have full authority to execute the policies of the ATU Black Caucus as is established and/or dictated by the members of the ATU Black Caucus.
- b. The President shall be a signature on the ATU Black Caucus bank account.
(added 5/15/10)
- c. Call and preside over all ATU Black Caucus meetings
- d. Appoint any committee deemed necessary
- e. Be the official spokesperson for the ATU Black Caucus
- f. Be responsible for all correspondence at each Caucus meeting
- g. When relinquishing office, turn over to the successor all records and properties of the ATU Black Caucus
- h. Serving in this position shall be on a voluntary basis

2. VICE PRESIDENT

- a. Assist the President and work under his/her direction
- b. Assume the office of President in the event the office becomes vacant, until an election is held.
- c. When relinquishing office, turn over to the successor all records and properties of the ATU Black Caucus
- d. Serving in this position shall be on a voluntary basis

3. FINANCIAL SECRETARY-TREASURER

- a. Shall be a signature of the ATU Black Caucus Bank Account.
- b. Have charge of the ATU Black Caucus records, collect all registration fees and keep an accurate account of the same. Make a report at each Caucus meeting of all income and expenses incurred by the Caucus membership and finalize all expense.(Revised 5/15/10)
- c. Read the financial report and provide copies for each member present at the Caucus meeting.
- d. Maintain all records for a three (3) year period
- e. When relinquishing office, turn over to the successor all records and properties of the ATU Black Caucus
- f. Serving in this position shall be on a voluntary basis

4. RECORDING SECRETARY (5/15/10)

- a. Read the minutes at each Caucus meeting and provide copies for each member present at the Caucus meeting
- b. Send out meeting notices
- c. Responsible for all on-site conference registrations
- d. Perform roll call at all meetings to determine a quorum
- e. Keep a correct account of the minutes of each Caucus meeting
- f. Maintain all records for a three (3) year period
- g. When relinquishing office, turn over to the successor all records and properties of the ATU Black Caucus
- h. Serving in this position shall be on a voluntary basis

ARTICLE IX –OFFICERS EXPENSE

The ATU Black Caucus shall be responsible for all the airfare and hotel expense incurred by the President and Financial Secretary-Treasurer attending the annual Black Caucus meetings and/or Interim Caucus meetings at the International Convention who do not receive support from his/her local union.

The ATU Black Caucus shall be responsible for all the airfare and hotel expense incurred by the Vice President and Recording Secretary attending the annual Black Caucus meetings and/or Interim Caucus meetings at the International Convention who do not receive support from his/her local union. (5/15/10)

ARTICLE X –NOMINATIONS/ELECTION OF OFFICERS

SECTION I

1. The Officers are: President, Vice President, Financial Secretary-Treasurer, and Recording Secretary
2. The officers shall be elected separately by secret ballot after nominations from the floor.
3. The term of office shall be three (3) year term
4. All elections shall be determined by plurality vote
5. Each local union represented at the May Caucus meeting shall have voting rights at the Interim Caucus meeting where election of officers are held and shall be entitled to one (1) vote per local, no proxy vote will be allowed.
6. When a vacancy occur in any of the above offices with more than one (1) year left in the term, an election shall be held at the convening of the next Caucus meeting. If less than one year remain, the President shall appoint a delegate to fill the position.

ARTICLE XI – RECALL OF ATU BLACK CAUCUS OFFICERS VIOLATION OF DUTIES

Elected officers of the ATU Black Caucus may be removed from office for dereliction of duties, willfully violating the By-Laws and/or bringing the caucus into disrepute if charges are substantiated. (Revised 5/15/10)

ARTICLE XII – AMENDMENTS & BY-LAWS CHANGES

1. All by laws changes and amendments must be submitted to the President thirty (30) days prior to the Caucus Meeting.
2. All NEW amendments to be acted upon shall be provided to the Black Caucus members at the time of registration.
3. All new by laws changes or amendments shall be voted on at the caucus meeting at which they were submitted.

ARTICLE XIII – LOCAL UNION CHAPTERS

SECTION 1- Local Union Chapters How Formed

- a. A Local Union chapter may be formed by three (3) or more ATU Local Union members who are in good standing with their Local, and must apply to the Board of the ATU Black Caucus for a chapter with a copy of the application forwarded to their Local. A charter will be forwarded to the applicant providing they qualify according to the Board of the ATU Black Caucus.
- b. Upon approval of the Local chapter by the Board of the ATU Black Caucus, the Board will notify the Local's President of the chapter's existence and its Officers. Local chapters of the Black Caucus must not be in conflict with the Local by-laws or the International Constitution and General Laws. If so, the chapter shall be revoked.
- c. To be successful in establishing a Black Caucus Chapter within your Local, you must first communicate your intentions to your Local President and its Executive Board. This is an imperative step since it allows you the opportunity to express and educate your Local on what is the purpose of the Black Caucus.

SECTION 2 – Bylaws

After adoption by the Local chapter, the bylaws, rules or amendments so adopted shall be forwarded to the Board of the ATU Black Caucus for approval before going into effect. Any provisions of Local chapter bylaws or rules that conflict with the ATU Black Caucus bylaws are void. Local chapters that so desire may adopt these bylaws as the bylaws for the Local chapter.

SECTION 3 – The Officers of the Local Chapter

The Officers of the Local chapter(s) must remain members in good standing with their Union Local during the term of their office.

SECTION 4 - Dues

Each Local chapter must establish an annual dues structure. To be considered a member in good standing of a Local chapter, members must submit dues to the Treasurer of the Black Caucus Local chapter.

SECTION 5 – MINUTES OF MEETINGS

Minutes of Local chapter meetings and meeting sign in and/or attendance records, must be maintained and made available to the Board of the ATU Black Caucus upon request.

ARTICLE XIII – OATH OF OFFICE

I, (give name) hereby accept the office of (name office), with full knowledge of the responsibilities and duties of such office. I promise to faithfully discharge my duties according to these By-Laws. I further promise to give my successor in office all books, funds and records in my possession. I shall at all times endeavor to serve the ATU Black Caucus and its members to the best of my ability, so help me God.

5.16.2009
Albany, New York